



**FORT COLLINS AUDUBON SOCIETY BOARD MEETING MINUTES**  
**February 7, 2013**

**ATTENDEES:**

Scott Cobble, Susan Cottingham, Ron Harden, Jessie Meschievitz, Bill Miller, Hildy Morgan, Louise Parker, Liz Pruessner, John Shenot, Joann Thomas, John Waddell.

**OTHERS PRESENT:**

None.

**CALL TO ORDER – B. Miller:**

President Thomas called the meeting to order at 7:05 p.m.

**INTRODUCTIONS: – All:**

None.

**AGENDA REVIEW – All:**

None.

**ANNOUNCEMENTS: – All:**

None.

**MINUTES: December 06, 2012 and January 03, 2013 – Review, Revise and Accept – All:**

The board accepted the December 2012 and January 2013 minutes as written.

**REPORTS OF OFFICERS:**

Treasurer's Report for January 2012 (sent out earlier) – Waddell:

1. On February 02, 2013, the checking account balance was \$8,451.83.
2. The Savings account balance was \$3,001.34.
3. The total balance was \$19,854.04.
4. January 2013 expenses included:
  - a. \$64.99 to PostNet for mailing the January newsletters.
  - b. \$145.00 to Print It to print the January newsletter.
  - c. \$85.00 to Carol Jones for preparing the January newsletter.
  - d. \$80.00 to Fort Collins Senior Center for room rental January 10th.
  - e. \$12.80 to Castillons for meal for Reesa Conrey.
  - f. \$300.00 to Scott Miller for redesigning the FCAS website.



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- g. \$5.00 to Wells Fargo for Canadian Check Deposit charge.
5. January 2013 receipts include:
  - a. \$1,798.25 from National Audubon for Baseline funding for FY2012.
  - b. \$50.00 from National Audubon for new memberships.
  - c. \$25.00 for sale of one book: Last Flight of the Scarlet Macaw.
  - d. \$856.00 from 39 memberships: 0 NAS only, 0 NAS & Local, and 39 Local only.
  - e. \$480.00 from donations from five persons.
  - f. \$100.00 from 1 donor to the Alex Cringan Memorial Fund.
  - g. \$0.06 from Wells Fargo for interest on checking account.
6. Alex Cringan Memorial Fund balance - \$1,453.90.
7. Quetzal Tours/FCAS Monthly Field Trips - \$1,684.61 net gain from the 2012 trips.
8. Birdathon 2012 status: \$1,075.90.
9. Next CD maturation is 11 November 2013 for \$5,377.18 plus interest.
10. Colorado State Registration filed 26 February 2012.
11. Federal Form 990-N e-filed with IRS on 20 March 2012.
12. 2011 FCAS Annual Financial Report filed with National Audubon Society electronically on 6 December 2013.

**NEW BUSINESS:**

**A. Ptarmigan Deadline – Sunday February 17<sup>th</sup> – Thomas:**

1. Joann mentioned the deadline.
2. The Loveland and Fort Collins CBC reports will go into the March Ptarmigan.

**B. Delegate(s) to Audubon Colorado Council – Miller:**

1. The transition team has suggested a structure for the new Council.
2. Joann to address the issue with Jean Sutherland.
3. FCAS has until February 15<sup>th</sup> to respond.
4. Ron said:
  - a. The number of non-chapter delegates should be 50% or less than the number of chapter delegates.
  - b. The non-chapter delegates ought to stand for election on a statewide basis. They should run based on an expertise or talent beneficial to the council.
  - c. Define the term Rotating Council Coordinator.



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d. Establish the positions of Treasurer and Secretary.

**C. Fracking – Miller:**

1. Ron asked if FCAS wants to develop a policy to ban fracking in Fort Collins and in natural areas.
2. Louise to draft a resolution and email it to the board for an electronic vote.

**OLD BUSINESS:**

**A. Paid Positions – Miller:**

1. Carol Jones and Scott Miller are contractors.
2. Contractors are not employees of FCAS.
3. Scott Cobble read the text regarding the standard mileage rate for business miles driven in 2013 from literature found on the IRS website, “Beginning on Jan. 1, 2013, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be 56.5 cents per mile for business miles driven”. The url for that information: <http://www.irs.gov/uac/2013-Standard-Mileage-Rates-Up-1-Cent-per-Mile-for-Business,-Medical-and-Moving>.
4. John Shenot to look for a template of a contract to use after calendar year 2013.
5. Susan suggested that contractors seek prior approval for purchases they want reimbursement for.
6. Bill to make identical language changes to the contracts of Carol Jones and Scott Miller regarding:
  - a. The standard mileage rates for business miles driven in 2013.
  - b. The ending date for the contracts being the end of calendar year 2013.
  - c. Contractor to seek prior approval for any purchase for which contractor wants reimbursement.

**B. Rental Storage Unit/Meeting Location – Thomas:**

1. Ron may have storage units to use at Joann’s.
2. Bill, John Shenot, John Waddell, and Heman all have FCAS items in their possession.
3. All potential meeting sites require certificate of occupancy insurance. FCAS cannot use the church without the certificate.
4. Bill to ask the insurance company to issue that certificate to FCAS.

**C. Website – Cobble, Pruessner:**

1. Joann asked Liz and Scott to track the site and keep Bill updated.



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**D. Status of New Computer – Cottingham:**

1. Three USB drives.
2. Four gigabytes of RAM.
3. Susan ran a utility on the computer.
4. Susan recommended upgrading to windows 7.
5. John Shenot suggested going with budget software then upgrading to Office if necessary.
6. Susan to donate Norton software for the laptop.
7. Liz move to let Susan buy Windows 7. John Shenot seconded the motion. The board unanimously approved \$200 to purchase the necessary software.

**E. Obtaining Member Involvement – Miller/Parker:**

1. Susan is working on the FCAS Facebook page.
2. Louise suggested that for the remaining meetings prior to summer, track people who consistently come to the meetings and make them nametags.
3. Louise will make sure the sign-up sheet is at Heman's table.

**F. Rights of Nature – Miller:**

1. Still in the conceptual stage.
2. Joann wanted to know if there is a target date. Bill indicated he will put some ideas together.

**G. Volunteer Hours & Mileage – Miller:**

1. Scott Cobble to send the Activity Report instruction sheet to Joann.

**H. Update of Board Information Sheet – Cobble:**

1. Scott Cobble to send contact list to everyone.

**I. Northern Colorado Birding Fair – Thomas:**

1. Colorado Bird Fair is considering becoming a 501(c)(3) organization.
2. Possibility of providing support for a grant.

**REPORTS Of COMMITTEES:**

**A. Membership – Pruessner:**

1. 710 NAS members.
2. 246 members.
3. 956 total Members.
4. 30 Complementary members.



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5. 313 e-newsletters in February 2013.
6. 86 USPS newsletters in February 2013.

**B. Finance – Adams:**

No discussion.

**C. Education – Thomas:**

1. The Bath Avian Bird Day occurred. Joann sold brochures.
2. Joann had two education events.

**D. Conservation – Miller:**

No discussion.

**E. Field Trips – Shenot:**

1. Scott Cobble will send the field trip report form to John.
2. John has Denise Bretting's monthly surveys and four or five other items scheduled.
3. Contact John if people want to lead field trips around Fort Collins.
4. John wants to have a list of names to lead trips including dates and times.
5. John will see if Connie is charging for her field trips.

**F. Publicity – Parker:**

No discussion.

**G. Website Monitoring – All:**

No discussion.

**H. Newsletter – All:**

No Discussion.

**I. Programs – Meschievitz:**

1. Programs 2013:
  - a. February 14<sup>th</sup> - Paul and Evi Opler. "Nature touring China in 2011: from Tiananmen Square to Giant Pandas to Shangri-La".
  - b. March 14 – Arvind Panjabi – RMBO, Director of International Projects.
  - c. April 11<sup>th</sup> – Eric DeFonso – Galapagos.
  - d. May 9<sup>th</sup> – Doug Ouren, USGS, Gunnison Sage Grouse (and/or effects of motorized recreation on habitat).



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e. September 12<sup>th</sup> – Rob Palmer, Wildlife Photographs – focused on burrowing owls.

**J. Audubon Colorado Legislative Update – Harden:**

1. Send Ron your email address if you want legislative alerts.

**K. Volunteers – Miller:**

1. Fossil Ridge High School has 200 Key Club members.
2. Joann said the Key Club and United Way is a bonanza of volunteers.
3. Ron said it is a bonanza of getting youth involved in nature.

**OTHER ITEMS:**

1. High Plains Landscape Workshop, February 23<sup>rd</sup>.
2. Rocky Mountain Raptor Program Auction/Dinner, February 23<sup>rd</sup>.
3. Birdathon:
  - a. If FCAS forgoes the Birdathon, what to replace it with.
  - b. Bill no longer wants to coordinate the Birdathon.
  - c. John Shenot suggested calling the question at the February program meeting to see if anyone wants to coordinated the Birdathon.

**ADJOURN:** The meeting adjourned at 9:05 p.m.